

## **CONTINUING PROFESSIONAL EDUCATION SEMINARS**

The Continuing Professional Education Seminars in Alcohol and Drug Studies are one-day seminars for professionals which are conducted during the academic year. Each seminar is approved for .6 Continuing Education Units (CEUs) by Rutgers University.

The 2009-2010 Continuing Professional Education Seminars course work for initial certification and renewal has been submitted to the Alcohol and Drug Counselor Committee, State Board of Marriage and Family Therapy Examiners, Division of Consumer Affairs. **Approval by the Alcohol and Drug Counselor Committee does not ensure that course work will be accepted for initial certification or licensure in other states. The Committee approval is for New Jersey certification and licensure only.**

The Center of Alcohol Studies programs meet the continuing education requirements for renewal of the New Jersey social work license/certification and are approved for six continuing education hours (CEHs). The seminars are also approved by the New Jersey Department of Education for professional development hours (Provider Identification No. 84).

### **TIME FRAME/CERTIFICATE**

Each seminar starts punctually at 9:00 A.M. and ends at 4:00 P.M.

**STUDENTS MUST ATTEND THE ENTIRE SEMINAR; CERTIFICATES ARE NOT AWARDED FOR PARTIAL ATTENDANCE.** Each of the seminars has been approved by the National Association of Alcoholism and Drug Abuse Counselors for six continuing education hours.

### **REGISTRATION**

Early registration is suggested since class size is limited to provide the best learning experience for our participants. The deadline for registration is 5 working days prior to each seminar. You will be notified by telephone or mail if the class is full or is cancelled due to insufficient enrollment. **PLEASE NOTE: NO WALK-INS WILL BE ACCEPTED ON THE DAY OF THE SEMINAR.**

### **TUITION**

The fee for the seminars is \$85.00 per day, which includes morning coffee and any educational materials distributed by faculty. A \$20.00 non-refundable deposit per seminar should accompany the registration form; this deposit will be applied toward the tuition fee. All checks and money orders should be made payable to **Rutgers, The State University of New Jersey**. MasterCard and VISA are also accepted. The balance of the tuition must be paid in full at the first seminar attended. Refunds (less the non-refundable deposit) will be made on registration fees that have been paid in full when the Division of Education and Training receives two weeks' advance notice of the participant's inability to attend the seminar.

**New Jersey Department of Human Services, Division of Addiction Services**  
**Tuition Support**

Funding support from the New Jersey Department of Human Services, Division of Addiction Services, enables the Education and Training Division to offer tuition support to a limited number of applicants who meet the following criteria:

- Applicants must be a resident of New Jersey.
- Applicants must be employed at a DAS licensed treatment program.
- Applicants may not presently be employed by the State of New Jersey, other than a limited number of DAS personnel who may be eligible pending DAS and Department approval.
- Priority will be given to those individuals who are working towards the completion of a New Jersey State license, certification, or recertification as a LCADC, CADC, or CCS. The candidate's application and/or follow up letter should state how many education hours have been completed towards their credential.
- Applicants that demonstrate financial need will be given priority eligibility.
- The applicant (1) will complete a separate application and/or include a letter indicating his/her interest in being considered for tuition support, (2) certify that he/she meets the above criteria and (3) indicate how the training will enhance his/her position at their agency.
- The application must be approved and signed by the individual's supervisor.

**Please note** that in order to be reviewed, the request for tuition support together with the application must be received by

Elizabeth A. Conte, LPC, LCADC  
Workforce Development and Training Coordinator  
Department of Human Services, Division of Addiction Services  
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PO Box 362  
Trenton, NJ 08625-0362  
(609-943-5893)  
email: [elizabethconte@dhs.state.nj.us](mailto:elizabethconte@dhs.state.nj.us)

Since the number of tuition awards to qualified individuals is limited; it is recommended that interested applicants apply as soon as possible.

**LOCATION**

Seminars are held at the Center of Alcohol Studies, Conference Room #200, Smithers Hall, Busch Campus, Rutgers University, Piscataway, New Jersey. Once the registration form and deposit are received, participants will receive a confirmation notice and travel directions to the Center of Alcohol Studies.

**PARKING**

Registrants will receive a parking permit for the day of each seminar. The University will ticket cars without permits; seminar participants are responsible for their own parking tickets.

For further information, please contact the Education and Training Division.

(Telephone: 732-445-4317; Fax: 732-445-3500;

Website: <http://alcoholstudies.rutgers.edu>).